MINUTES OF THE 5th MEETING OF INSTITUTIONAL QUALITY CIRCLE (IQC), FATA UNIVERSITY

The 5th meeting of the Institutional Quality Circle (IQC), FATA University, was held July 21, 2026 at 10:00 a.m. in the Committee Room, FATA University. The meeting was chaired by Prof. Dr. Mohsin Nawaz, Vice-Chancellor, FATA University. ***(List of participants is attached as Annexure–A).***

The meeting commenced with the recitation of the Holy Quran. Prof. Dr. Mohsin Nawaz, Vice-Chancellor, FATA University warmly welcomed all participants and expressed his appreciation for the dedicated efforts of Mr. Sadiq Shah, Head of the Department of Computer Science, and his team during the Higher Education Commission (HEC) panel visit to FATA University on 18 July 2026 for the assessment process related to the de-halting of the academic programme. He acknowledged their commitment, which contributed significantly to the successful conduct of the visit.

The Vice-Chancellor further emphasized the importance of strengthening the University's research culture by encouraging faculty members to enhance the quality and quantity of their research output. He also highlighted the significance of improving the University's performance in the Higher Education Department (HED), Government of Khyber Pakhtunkhwa universities rankings and urged all academic and administrative units to work collectively toward achieving excellence in quality assurance, research, teaching, and institutional performance.

The Vice-Chancellor also urged all faculty members to enhance the visibility and impact of their scholarly work by regularly uploading their published research articles to **Google Scholar**, **Research Gate**, and other relevant research platforms. He emphasized that maintaining updated research profiles on these platforms would not only increase the accessibility and citation of their publications but also strengthen the University's research reputation, academic rankings, and national and international visibility.

Thereafter, the Director, Quality Enhancement Cell (QEC), presented the agenda items before the forum for discussion and deliberation. The participants thoroughly discussed each agenda item, and the decisions were taken accordingly.

Vice- Chancellor, FATA University **Director QEC**

Scanned with CamScanner

Agenda Item 1: CONFIRMATION OF THE MINUTES OF THE 4th IQC MINUTES.

Discussion:

The minutes of the 4th Institutional Quality Circle (IQC) Meeting were presented before the forum for confirmation. The members reviewed the recorded proceedings and confirmed that the minutes accurately reflected the discussions held and the decisions taken during the meeting. No substantive amendments were proposed, except for minor editorial corrections, where applicable.

Decision:

The Institutional Quality Circle (IQC) unanimously confirmed the minutes of the 4th IQC Meeting.

Agenda Item 2: REVIEW OF QEC ACTIVITIES CALENDAR 2025-26

Discussion:

The Director, Quality Enhancement Cell (QEC), apprised the forum that the activities outlined in the QEC Activities Calendar 2025–26 had been implemented successfully and in accordance with the approved schedule. The members were informed that key quality assurance activities, including Institutional Quality Circle (IQC) meetings, programme self-assessments, Institutional Performance Evaluation and Review (IPER), Self-Review of Institutional Performance and Enhancement (Self-RIPE), stakeholder feedback surveys, monitoring and evaluation activities, capacity-building initiatives, and other quality enhancement tasks, were carried out effectively. The successful completion of these activities reflected the commitment of the QEC and the cooperation of the academic and administrative departments in promoting a culture of continuous quality improvement.

Decision:

The Institutional Quality Circle (IQC) reviewed the implementation of the QEC Activities Calendar 2025–26 and expressed satisfaction with the successful completion of the scheduled activities. The forum appreciated the efforts of the Quality Enhancement Cell and all concerned departments in achieving the planned objectives and encouraged them to maintain the same level of commitment in implementing the QEC Activities Calendar for the year 2026–27.

Vice- Chancellor, FATA University

Director QEC

Scanned with CamScanner

3

Agenda Item 3: APPROVAL OF QEC ACTIVITIES CALENDAR 2026-27

Discussion:

The Director, Quality Enhancement Cell (QEC), presented the proposed QEC Activities Calendar for the period from 01 July 2026 to 30 June 2027. The members reviewed the calendar in detail, which outlined the planned quality assurance activities, including programme self-assessment, institutional performance evaluation, Institutional Quality Circle (IQC) meetings, Self-Review of Institutional Performance and Enhancement (Self-RIPE), capacity-building workshops, monitoring and evaluation activities, accreditation-related tasks, stakeholder feedback surveys, and other quality enhancement initiatives. The forum discussed the proposed timelines and implementation schedule to ensure effective coordination among the academic and administrative units and compliance with the Higher Education Commission's Quality Assurance Framework.

Decision:

After detailed deliberations, the Institutional Quality Circle (IQC) unanimously approved the QEC Activities Calendar 2026–27 with minor amendments. The forum directed the Quality Enhancement Cell to circulate the approved calendar to all concerned departments and offices for timely implementation and to ensure that all quality assurance activities are carried out according to the approved schedule.

Agenda Item 4:

REPORTING INSTITUTIONAL PERFORMANCE AND ENHANCEMENT REPORT FOR THE YEAR 2025-26

Discussion:

The forum was apprised that the Institutional Performance Evaluation Report (IPER) for the academic year 2025–26 had been duly prepared by the committee constituted for this purpose. The report was developed in accordance with the Higher Education Commission's quality assurance framework and incorporated inputs from the relevant academic and administrative units.

Vice- Chancellor, FATA University

Director QEC

Scanned with CamScanner

The members were informed that the report comprehensively evaluated the University's institutional performance across the prescribed quality standards and identified key achievements, areas for improvement, and strategic priorities for continuous quality enhancement.

Decision:

The Institutional Quality Circle (IQC) reviewed the Institutional Performance Evaluation Report (IPER) 2025–26 and noted the progress made by FATA University in institutional performance and quality enhancement. The forum appreciated the efforts of the committee in preparing the report and recommended that the identified improvement measures be pursued to further strengthen institutional effectiveness and compliance with the Higher Education Commission's quality assurance framework.

Agenda Item 5:

REPORTING 2ND SELF-REVIEW OF INSTITUTIONAL PERFORMANCE AND ENHANCEMENT (SELF-RIPE) FOR THE YEAR 2025-26

Discussion:

The Director, Quality Enhancement Cell (QEC), informed the members that the Second Self-Review of Institutional Performance and Enhancement (Self-RIPE) for the academic year 2025–26 was successfully conducted on 29 June 2026 by a duly notified review panel comprising both internal and external experts. During the review process, the panel conducted comprehensive meetings with faculty members, administrative staff, and students to evaluate various aspects of institutional performance. The panel also visited academic and administrative facilities, classrooms, laboratories, library resources, student support services, and other campus infrastructure to assess the University's compliance with the Institutional Performance Evaluation and Review (IPER) standards.

Vice- Chancellor, FATA University

Director QEC

Scanned with CamScanner

The members were further apprised that the review panel completed the evaluation in accordance with the prescribed HEC quality assurance framework and subsequently submitted its detailed report, along with the completed evaluation rubric.

The report highlighted the University's strengths, identified areas requiring further improvement, and provided recommendations to enhance institutional quality, governance, academic effectiveness, research, student support services, and overall organizational performance.

Decision:

The Institutional Quality Circle (IQC) noted the findings and progress made by FATA University regarding the Institutional Performance Evaluation and Review (IPER). The forum appreciated the efforts of the Quality Enhancement Cell (QEC) and all concerned departments in successfully conducting the 2nd Self-RIPE exercise. The IQC resolved that the recommendations of the review panel should be implemented by the relevant offices and departments within the prescribed timelines to further strengthen institutional quality and ensure continuous improvement in accordance with the Higher Education Commission's quality assurance framework.

Agenda Item 6: <u>REPORTING COMPLIANCE REPORT OF IPR 2024-25</u>

Discussion:

The Committee reviewed the compliance report on the recommendations made during the Institutional Performance Evaluation and Review (IPER) 2024–25. The members expressed satisfaction with the progress achieved and emphasized that the remaining recommendations should be implemented within the stipulated timelines to ensure continuous institutional improvement and compliance with the Higher Education Commission's quality assurance framework.

Vice- Chancellor, FATA University

Director QEC

Scanned with CamScanner

Decision:

The Institutional Quality Circle (IQC) noted the findings of the review and expressed satisfaction with the progress made by FATA University in implementing the recommendations of the Institutional Performance Evaluation and Review (IPER). The forum appreciated the efforts of the concerned offices and departments in ensuring compliance with the quality assurance standards and emphasized the need to continue implementing the remaining recommendations to further strengthen institutional performance and foster a culture of continuous quality improvement.

Agenda Item 6:

REPORTING SARS REPORTS FOR THE YEAR 2024-25

Discussion:

The forum was apprised that, in the previous meeting of the Institutional Quality Circle (IQC), the Programme Teams and Assessment Teams for programme-level quality assurance were approved and subsequently notified. In accordance with the Pakistan Standards and Guidelines for Quality Assurance in Higher Education (PSG-2023), the teams successfully completed the self-assessment process for six (06) academic programmes.

The members were informed that the respective Self-Assessment Reports (SARs) had been prepared in line with the prescribed quality assurance framework. Each SAR was accompanied by the required evaluation rubric, Executive Summary, and Implementation Plan, highlighting the strengths of the programmes, areas requiring improvement, and proposed corrective actions to ensure continuous quality enhancement. The reports were prepared following consultations with the relevant stakeholders and in compliance with the requirements of the Higher Education Commission's Quality Assurance Framework.

Vice- Chancellor, FATA University

Director QEC

Scanned with CamScanner

Decision:

The forum noted the developments made in this regard and appreciated the efforts of the Programme Teams, Assessment Teams, and the Quality Enhancement Cell (QEC) in completing the Self-Assessment Reports (SARs) in accordance with the Pakistan Standards and Guidelines for Quality Assurance in Higher Education (PSG-2023). The forum further directed the concerned departments to implement the recommendations outlined in the implementation plans to ensure continuous quality enhancement and programme improvement.

The Chair appreciated the active participation and valuable inputs of all members and emphasized the collective responsibility toward strengthening the culture of quality at FATA University.

The meeting concluded with a vote of thanks to and from the Chair.

Muhammad Akbar Amin
Director QEC

Prof. Dr. Mohsin Nawaz
Vice-Chancellor

Scanned with CamScanner