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MINUTES OF THE 4th MEETING OF INSTITUTIONAL QUALITY CIRCLE (IQC), FATA UNIVERSITY

The 4th meeting of the Institutional Quality Circle (IQC), FATA University, was held on December 23, 2025, at 11:00 a.m. in the Committee Room, FATA University. The meeting was chaired by Prof. Dr. Mohsin Nawaz, Vice-Chancellor, FATA University. ***(List of participants is attached as Annexure–A).***

The meeting commenced with the recitation from the Holy Quran. The Vice-Chancellor warmly welcomed all participants. Thereafter, the Deputy Director (QEC) presented the agenda items for discussion and decision.

Agenda Item 1:

CONFIRMATION OF THE MINUTES OF THE 3rd IQC MINUTES.

Decision: The Circle unanimously approved the minutes.

Agenda Item 2:

MINUTES OF THE COMMITTEE TO DRAFT LEGISLATION FOR STUDENT COUNCIL FOR ACADEMIC LEARNING & ENHANCEMENT (SCALE) FATA UNIVERSITY

In accordance with PSG-2023, the Student Council for Academic Learning & Enhancement (SCALE) shall be constituted by the HEI to gather and synthesize student feedback to inform quality assurance and enhancement. SCALE will work in partnership with the institution/programme team and the QAA and will normally oversee the development and submission of the student submission.

Discussion:
A committee was constituted to draft legislation for the Student Council for Academic Learning & Enhancement (SCALE) at FATA University in the 3rd meeting of the Institutional Quality Circle (IQC) held on November 26, 2025, at 02:00 p.m. in the Committee Room, FATA University.

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The committee formulated the regulations along with Standard Operating Procedures (SOPs) for SCALE. The proposed regulations were presented before the 4th IQC meeting. The members deliberated in detail on each article of the proposed SCALE regulations.

Decision:

The Circle unanimously recommended the proposed SCALE Regulations, with the following observations/amendments: **(Amended draft regulations on SCALE is attached at Annexure B)**

- Two Departmental Representatives (DRs) will be elected from every teaching department having a GPA of 3.0 or above
- All DRs shall elect Lead Student Representatives (i.e LSR and Co-LSR). The LSRs will participate in IQC meetings.
- After approval of SCALE/LSRs by the relevant statutory bodies, the QEC Office shall arrange a training workshop for all stakeholders on the establishment of SCALE, SOPs, election process, and its functions.

Agenda Item 3:

Mission Statements of BS-Programs

Discussion:
It was discussed that, as per PSG-2023, the Mission Statement of each academic program is mandatory and must be reflected in the Self-Assessment Report (SAR) under PREE Standards. All teaching departments are required to update their program mission statements in line with the Vision and Mission of FATA University

Decision:
The Circle unanimously recommended that program mission statements not aligned with the University's vision and mission should be revised and processed through the relevant statutory bodies at the earliest.

Agenda Item 4:

FORMATION OF PROGRAM TEAMS (PT)

Discussion:

It was discussed that Program Teams (PTs) shall be responsible for drafting the Self-Assessment Report (SAR) under PREE Standards. The Heads of Departments were requested to nominate members for the Program Teams. The IQC deliberated extensively on the proposed nominations.

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S. No	Program	Convener	Member	Member
01	BS- Pol. Science	Dr. Wajid Mehmood	Mr. Muhammad Saeed Khalil	Mr. Ibrahim KHan
02	BS-English	Dr. Akbar Ali	Dr. Muhammad Imran	Dr. Bilal Khan
03	BS-Geology	Dr. Mustafa Yar	Dr. Asad Khan	Mr. Muhammad Siddiq (Visiting)
04	BS- Computer Science	Mr. Sadiq Shah	Dr. Amir Murad	Mr. Muhammad Danyal (visiting)
05	BS- Management	Dr. Alamzeb	Dr. Adeel Rahim	Mr. Khalil Khan (visiting)
05	BS-Sociology	Dr. Fazal Hanan	Mr. Shahzeb (Visiting)	Mr. Zahid Omer (visiting)
06	BS- Microbiology	Dr. Nasir Khan	Nazish Manzoor (Visiting)	Mr. Muhammad Nouman (Visiting)
07	BS-Psychology	Ms. Shafaq Zu Fishan	Mr. Shakoor (visiting)	Ms. Nargis (visiting)
08	BS- Mathematics	Dr. Nasir Khan	Ms Shafaq Zu Fishan	Dr. Amir Murad
09	BS-Electronics	Dr. Amir Murad	Dr. Nasir Khan	Dr. Iftikar (visiting)
10.	BED (1.5)	Dr. Bilal Khan	Dr. Mir Ahmad Shah (Visiting)	Dr. Ibne Amin (Visiting)

Decision:

The IQC approved the said Program Teams (PTs) for the respective programs, to be notified by the Office of the Registrar.

Agenda Item 5:

PROGRAM SELECTION FOR THE SARS AND THER APPROVAL OF AT TEAMS.

It was recommended that, as per PSG-2023, 50% of the existing programs shall be evaluated through Self-Assessment Reports (SARs) under PREE Standards during the 2025–26 evaluation phase. The following programs along with their Assessment Teams (ATs) were recommended:

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S. No	Program	Convener	Member	Expert
01	BS- Pol. Science	Dr. Wajid Mehmood	Mr. Ibrahim Khan	Dr. Amir Razaa, Associate Professor, Deptt: of Pol. Science, UoP.
02	BS-English	Dr. Akbar Ali	Dr. Bilal Khan	Prof. Dr. Sahibzada Urangzeb, IQRA University Peshawar.
03	BS-Geology	Dr. Mustafa Yar	Dr. Asad Khan	Dr. Mumtaz Ali Khan, Associate Professor, Bahria University, Islamabad.
04	BBA	Dr. Maqsood Haider	Dr. Alamzeb Aamir	Dr. Sajad Ahmad Afridi, Hazara University, Mansehra
05	BS- Computer Science	Mr. Sadiq Shah	Dr. Nasir Khan	Dr. Muhammad Imran, Associate Professor, Agriculture University Peshawar.
06	BS- Microbiology	Dr. Nasir Khan	Dr. Nazish Manzoor (Visiting)	Prof. Dr. Ibrar Khan, Deptt: Microbiology, UoP

The Chair appreciated the active participation and valuable inputs of all members and emphasized the collective responsibility towards strengthening the culture of quality at FATA University.

The meeting concluded with a vote of thanks to and from the Chair.

Muhammad Akbar Amin
Dy. Director QEC

Prof. Dr. Mohsin Nawaz
Vice-Chancellor

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