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MINUTES OF THE 3RD MEETING OF INSTITUTIONAL QUALITY CIRCLE (IQC), FATA UNIVERSITY

The 3rd meeting of the Institutional Quality Circle (IQC), FATA University, was held on November 26, 2025, at 02:00 PM in the Committee Room, FATA University. Prof. Dr. Mohsin Nawaz, Vice-Chancellor, FATA University, chaired the meeting. **(The list of participants is attached at Annexure -A).**

The meeting commenced with the recitation from the Holy Quran. The Vice-Chancellor warmly welcomed all participants and appreciated their commitment to quality assurance at the University. He further stated that the revamped Quality Assurance (QA) Framework (PSG-2023) is a comprehensive framework that underscores the commitment to continuous improvement and the pursuit of excellence in higher education, thereby contributing to enhanced quality and accountability across the sector. The Vice-Chancellor also emphasized that the QEC will be provided with a dedicated slot on the University's official website, where teachers' publications will be prominently featured. He further directed that all surveys, including student feedback surveys, be conducted digitally to ensure efficiency. The Deputy Director (QEC) then presented the agenda items for discussion and decision.

Agenda Item 1:

CONFIRMATION OF THE MINUTES OF THE 2ND IQC MINUTES.

Decision: The Circle unanimously approved the minutes.

Vice-Chancellor, FATA University

Dy. Director QEC

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Agenda Item 2:

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ACTIVITY CALENDAR FOR ACADEMIC YEAR 01.07.2025 TO 30.06.2026

Discussion:

Each activity listed in the academic calendar was deliberated in detail. Participants provided inputs to make the calendar more viable and quality-oriented.

Decision:
The Circle unanimously approved the proposed calendar with minor amendments.

Agenda Item 3:

CONDUCTION OF PROGRAM REVIEW FOR EFFECTIVENESS & ENHANCEMENT (PREE) *(PREVIOUSLY CALLED SELF-ASSESSMENT REPORT - SAR)*

Discussion:

It was discussed that, as per PSG-2023, 50% of the undergraduate programs need to undergo PREE during the year.

Decision:

The Circle unanimously approved that, as proposed in the QEC Calendar for FY 2025–26, the PREE of the required programs will be conducted.

Agenda Item 4:

FRAMING LEGISLATION FOR STUDENTS COUNCIL FOR ACADEMIC LEARNING & ENHANCEMENT (SCALE) AND SELECTION OF LEAD STUDENT REPRESENTATIVE (LSR).

Discussion:

The Lead Student Representative (LSR) will help to ensure smooth communication between the Student Council for Academic Learning & Enhancement (SCALE) a student body to be constituted by the University, getting students' feedback into improving quality assurance. The university and LSR will also select the students that the review panel will meet, based on advice from QAA.

As per PSG-2023, two students are to serve as elected members of the IQC through SCALE/LSR. Since the University has not yet framed legislation for SCALE, an interim mechanism was discussed.

Vice-Chancellor, FATA University **Dy. Director QEC**

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(4)

Decision:

The Circle decided that as each teaching department will recommend two names of current students, and QEC will nominate two students to IQC until the University formally frames the SCALE /LSR legislation.

Furthermore, the Circle constituted the following committee to draft legislation for SCALE/LSR within one month of notification issuance:

- **Dr. Wajid Mehmood** — Convener
  Asst. Professor of Pol. Science
- **Dr. Nasir Khan** — Member
  Asst. Professor of Mathematics
- **Dr. Amir Murad** — Member
  Lecturer in Electronics
- **Dr. Bilal Khan** — Member
  Lecturer in English
- **Mr. Muhammad Akbar Amin** — Member/Secretary
  Dy. Director QEC

The Chair appreciated the active participation and valuable inputs of all members, emphasizing the collective responsibility toward strengthening the culture of quality at FATA University.

The meeting concluded with a vote of thanks to and from the Chair.

Muhammad Akbar Amin
Dy. Director QEC/Secretary

Prof. Dr. Mohsin Nawaz
Vice-Chancellor

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