2nd meeting

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Office of the Quality Enhancement Cell
FATA University

Minutes of the Institutional Quality Circle (IQC) Meeting

The meeting of the IQC FATA University, was held on July 29, 2025, at 11:00 AM in the Committee Room of FATA University under the chairmanship of Professor Dr. Mohsan Nawaz, Vice-Chancellor, FATA University. All the Heads of teaching and administrative departments attended the meeting. The meeting commenced with the recitation from the Holy Quran. The Honorable Vice Chancellor, Prof. Dr. Mohsan Nawaz, warmly welcomed all participants and appreciated their presence and commitment to quality assurance at the University. The Deputy Director, Quality Enhancement Cell (QEC), presented the agenda items of the meeting in a sequential manner for discussion and decision-making.

Agenda Item 1: Approval of the IPER Report for Submission to HEC

The Integrated Performance Enhancement Report (IPER) was presented to the forum for approval prior to submission to the Higher Education Commission (HEC). After discussion, the forum decided to constitute a subcommittee comprising:

- **Dr. Adeel Rahim**, Head of Department, Management Sciences
- **Dr. Mustafa Yar**, Head of Department, Geology

The subcommittee will review the Yearly Progress Report (YPR) and finalize it by July 30, 2025. Upon completion of the review, the report will be submitted to the HEC.

Decision: Subcommittee constituted to review YPR by the stipulated date and proceed with submission to HEC.

Agenda Item 2: Implementation Plan for S-RIPE Report and Compliance Report

The S-RIPE Report, evaluated by the External Evaluator Dr. Aurangzeb from Hazara University, was presented to the forum for devising Compliance and Implementation plan. The forum thoroughly reviewed the report and suggested that the Registrar's Office, in consultation with the Deputy Director QEC, prepare a detailed Implementation Plan. This plan is to be submitted to the Office of the Vice Chancellor for approval.

Decision: Registrar's Office, in coordination with DQEC, to prepare and submit the Implementation Plan to the Vice Chancellor.

Closing Remarks

The Vice Chancellor appreciated the contributions of all participants and emphasized the importance of timely completion of assigned tasks to ensure compliance with HEC requirements.

Convenor

Secretary

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