

فائنا یونیورسٹی درہ آدم خیل ایف آر کوہاٹ

ٹینڈر نوٹس

فائنا یونیورسٹی درہ آدم خیل، ایف آر کوہاٹ کے سیکورٹی انتظامات کے لئے مستحکم و معروف (رجسٹرڈ) پرائیویٹ کمپنیوں/ ایجنسیوں سے 12 عدد سیکورٹی گارڈز کے لئے سربمہر ٹینڈر مطلوب ہیں۔ گارڈز کی تعداد میں کمی/ بیشی کی جاسکتی ہے۔ ٹینڈر فارم اور شرائط و ضوابط مبلغ = 1000 روپے (تقابل واپسی) جمع کروانے کے بعد رسید کی فراہمی پرائیمن آفیسر سے دفتری اوقات کار (صبح 8 تا 4 بجے شام) حاصل کئے جاسکتے ہیں۔ ٹینڈر فارم مورخہ 26 نومبر تک صبح 11 بجے تک وصول کئے جائیں گے اور اسی دن 11:30 پر ٹینڈر رو حندگان یا ان کے مجاز نمائندوں کی موجودگی میں کھولے جائیں گے۔ سربمہر قواعد و ضوابط کے تحت ادارہ کسی بھی فرم کا ٹینڈر یا تمام ٹینڈرز بچھتا کر مسترد کرنے کا اختیار رکھتا ہے۔

شرائط

- 1- فارم کے ہمراہ درج ذیل کاغذات کا منسلک کرنا لازمی ہوگا۔
 - 1- کمپنی کے مکمل کوائف (نام، پتہ، کیفیت، تنظیمی ڈھانچہ، کانسٹریکشن کی تعداد وغیرہ)
 - 2- نیشنل ٹیکس نمبر سیلز ٹیکس، کیپرائٹس نمبرز کے اندراج کی تفصیل۔
 - 3- مبلغ = 10,000 (دس ہزار) روپے کا بینک ڈرافٹ بنام وائس چانسلر فائنا یونیورسٹی (تقابل واپسی) فارم کے ساتھ منسلک ہو۔
 - 4- Equipment -Arms کے اندراج کی نقل۔
 - 5- کمپنی کے پاس موجود سیکورٹی ایکویپمنٹ اور ہتھیاروں کی تفصیل۔
 - 6- کمپنی کی گزشتہ دو سال کی مالیاتی سٹیٹمنٹ۔
 - 7- کمپنی کی گزشتہ سال کی آڈٹ شدہ رپورٹ۔
 - 8- کمپنی کا گزشتہ 3 سال کا کاروباری حجم و تجربہ۔
 - 9- وزارت داخلہ سے جاری کردہ این او سی کی نقل۔
 - 10- حکومت پاکستان/ خود مختار اداروں/ بینکوں سے بلیک لسٹ اور نا دھندہ کمپنیاں درخواست نہ دیں۔
 - 11- ایجنسیاں اپنے نرخ بشمول تمام سرکاری ٹیکسز درج کریں، جن میں نرخ گارڈز مع جدید اسلحہ دیا گیا ہو۔
 - 12- ای۔ او۔ بی۔ آئی (EOBI) اور سوشل سیکورٹی رجسٹریشن نمبر و ثبوت منسلک ہوں۔
 - 13- معاہدے کی ابتدائی مدت ایک سال ہے۔ تاہم بہتر کارکردگی کی بنیاد پر اس میں اضافہ کیا جاسکتا ہے۔
 - 14- ٹینڈر میں کامیابی کے بعد سیکورٹی ایجنسی کو فوری طور پر یونیورسٹی کے ساتھ تحریری معاہدہ کرنا ہوگا۔ جو کہ ضلع مجسٹریٹ کے دفتر میں رجسٹر کیا جائیگا۔
 - 15- مزید معلومات کیلئے فائنا یونیورسٹی کے ویب سائٹ (www.fu.edu.pk) پر وزٹ کریں۔

ڈپٹی رجسٹرار

فائنا یونیورسٹی، درہ آدم خیل ایف آر کوہاٹ

فون نمبر 091-5885502



Fata University
Dara Adam Khel, FR Kohat

Tel: 091-5885502

Tender Documents

Name of Security Company/Agency	
Mailing Address	
PTCL No.	
Cell No	
CNIC No	
NTN Registration No	
GST Registration No	
KPRA Registration No	
Call Deposit/DDR No. & Bank	
Call Deposit Amount	



Fata University
Dara Adam Khel, FR Kohat

Tel: 091-5885502

TERMS AND CONDITIONS FOR AWARD OF CONTRACT

1. GENERAL

- i. Any bidder without valid Registration/License will not be entertained.
- ii. Conditional/Incomplete tenders will not be accepted.
- iii. Any bidder interested in bidding is allowed to do so. However, preference will be given to the bidder having vast experience in the field.

2. CURRENCIES OF BID

- i. The prices shall be quoted in Pak Rupees.

3. BID BONDS/SECURITY/EARNEST MONEY

- i. The bidders shall furnish, as part of his bid, Security/earnest money of Rs. 10,000/- in the shape of demand draft/Pay order issued by any Scheduled Bank in favor of Vice Chancellor, FATA University Dara Adam Khel, FR Kohat.

4. DEADLINE FOR SUBMISSION OF BIDS

- i. All bids must reach and be received on or before the prescribed deadline during the office hours. The Tenders will be opened at 11.30 AM on 26/11/2020 in the Committee Room of the FATA University, Darra Adam Khel, FR Kohat in the presence of the Committee members and representatives of the bidders.

5. LATE BIDS

- i. Bids received after the due date and time will be returned back un-opened to the bidders.

6. CONVENING

Unsolicited advice/clarification and any personal approach at any stage of evaluation is strictly prohibited and may lead to disqualification.

7. DELIVERY OF SECURITY SERVICE, ITEMS/EQUIPMENTS

- ii. The bidder shall start the service WITHIN A WEEK from the date of issuance of award of bid from the FATA University, Darra Adam Khel, FR Kohat. In case of delay in start of services within stipulated time, penalty of Rs. 500/- per day will be imposed for first fifteen days and thereafter Rs. 1000/- per day in the subsequent period.
- iii. Only Retired persons from Army & FC etc. having age not exceeding 45 years will be hired as Security Guards. Civilian Guards will not be acceptable.

8. BID EVALUATION CRITERIA

The Awards of contract would be based strictly on the specifications provided in the bidding documents and quality of items and not only on the basis of lower rates.

9. The FATA University Dara Adam Khel, FR Kohat reserves the right to, accept or reject any bid and to stop the bidding process and reject all bids as per KPPRA rules, at any time prior to the Award of the contract without incurring any liability to the affected bidder or bidders or any obligation to inform the affected bidder or bidders of the ground for such action/s.



Fata University

Dara Adam Khel, FR Kohat

Tel: 091-5885502

OTHER TERMS AND CONDITIONS

1. Preference will be given to reputed/experienced PVT Company/Security Agency.
2. The Personnel appointed by the contractor must have proper verification/good character certificate. The personnel so appointed should have the basic knowledge of personal security and must be physically fit. The duration of security duty for each security guard will be 08 hours.
3. The quality of Arms/Equipment used by the security guards should be of best quality/high standard.
4. The contractor shall bear all expenses and the University shall not liable for any damage caused on incidents such as theft, burn, fire electric shock or bear any compensation for damage, injury caused to its security guard during discharging of their duties.
5. The contractor shall not use the name of the University in business deals with other persons or traders.
6. The contractor must possess the requisite valid arms license issued by the Competent Authority for carrying out the business and shall be responsible for complying all laws pertaining to the service in question as well as those pertaining to employment of persons under him.
7. The list of personnel handlings and serving must be intimated to the Authority from time to time.
8. In case of failing to any of the obligations of the contract at any time during the contract period, action deemed fit including termination of the contract/black listing of the firm/forfeiting of the security money shall be taken against the contractor.
9. The contractor will be responsible to comply with Provincial or Central Department regarding other social security benefits. The prescribed hours of work schedule as per FATA University security shift to its employees deployed, all laws related to social security, service tax, wherever applicable & other labor legislation orders will be liable for any consequences resulting from violation of provisions.
10. The contractor will be responsible for such conduct of the persons engaged by him in the FATA University, which will be conducive for maintaining the discipline/harmonious atmosphere in the FATA University and will be responsible for any Act, commission & omission of such persons. The Police verification of all the engaged persons shall be mandatory.
11. Contractor shall deposit an amount of Rs. 10,000/- (Ten thousand) as security money in the name of Vice Chancellor FATA University, Darra Adam Khel, FR Kohat.
12. The contract, if awarded, will be initially for a period of ONE year from the date of Award of contract subject to continuous satisfactory performance and on failure on this aspect. The University reserves the Right to terminate the contract. The renewal of contract will be mad for a further period on performance base subject to the approval of the Competent Authority.
13. The contractor/Security Agency will provide Interior Ministry NOC/License, Social security EOBI Registration and Registration of equipment of arms of the Security Agency.
14. The campus is "NO SMOKING ZONE" hence use of tobacco is prohibited.



Fata University
Dara Adam Khel, FR Kohat
Tel: 091-5885502

TO BE FILLED BY THE BIDDER:

S.#	Items name	Yes	No	Reason
1.	Metal Detector			
2.	Vehicle Search Mirror			
3.	Walki Talki			
4.	Repeater			
5.	223 Bore Rifle			
6.	Auto Weapon (if any)			
7.	30 Bore Pistol			
8.	All Uniform items			
9.	Any other			
10.	Previous year Audit Report			
11.	NOC from Interior Ministry attached			
12.	List of clients attached			

13. Security Guards with Arms per 8 hours Rate Rs. _____ per month

I Mr/Mrs _____ S/O, D/O _____

Have read all the terms and conditions and will be bound to it, if contract is given to me.

Bidder/Contractor Name: _____ CNIC #: _____

Dated: ___ / ___ / 2020

Signature: _____

Committee Members

1. _____
2. _____
3. _____
4. _____